

MINUTES

STATE BOARD OF CERTIFIED PUBLIC ACCOUNTANTS OF LOUISIANA

601 Poydras Street, Suite 1770
New Orleans, Louisiana 70130

January 21 - 22, 2013

The regular meeting of the State Board of Certified Public Accountants of Louisiana was called to order by Chairman Mr. Tham on Monday, January 21, 2013 and Tuesday, January 22, 2013, in the offices of the Board at 601 Poydras Street, Suite 1770, New Orleans, Louisiana.

The purposes of the meeting were to review information and statistics concerning the CPA Examination, review information concerning reinstatement of Certificates, consider applications for certification, consider Firm Permit applications and related issues, conduct a formal administrative hearing, consider executive session matters, and to transact any other business that requires the Board's attention.

The following Members were present:

Michael A. Tham, CPA	-	Chairman
Michael B. Bruno, CPA	-	Secretary
Mark P. Harris, CPA	-	Treasurer
Desireé Honoré Thomas, CPA	-	Member
Michael D. Bergeron, CPA	-	Member
Lynn V. Hutchinson, CPA	-	Member
Letti Lowe-Ardoin, CPA	-	Member

Also present were:

Staff:	Michael A. Henderson, CPA	-	Executive Director (retired)
	Clinton J. Cognevich	-	Interim Executive Director
	Lisa A. Benefield	-	Compliance Investigator 2
Guests:	Ronald A. Gitz, II, CPA	-	Executive Director, LCPA
	Stacey Lockwood	-	Director, Peer Review - LCPA
	Albert J. Derbes, III, Esq.	-	Attorney at Law
	Eric J. Derbes, Esq.	-	Attorney at Law

The meeting was called to order by Chairman Mr. Tham at 9:07 a.m. on Monday, January 21, 2013, upon motion by Mr. Harris, seconded by Mr. Bruno and unanimously adopted.

The meeting was called to order by Chairman Mr. Tham at 9:16 a.m. on Tuesday, January 22, 2013, upon motion by Mr. Bruno, seconded by Mrs. Honoré Thomas and unanimously adopted.

I. CHAIRMAN'S REPORT

A. Michael A. Henderson, CPA – Official Retirement Date / Position Change

Mr. Henderson's last official day as Executive Director of the Board was January 15, 2013. Pursuant to the Board Chairman's direction, a *Request for Unclassified Authority* form was submitted to the Department of Civil Service for a temporary unclassified position. This position would allow Mr. Henderson to serve part time as a *re-hired retiree*, in a consulting capacity, to assist with the transition to a new Executive Director. The temporary position was approved by Civil Service and is valid through January 15, 2014.

B. Executive Director Position

The Search Committee reported on the status of filling the Executive Director position.

C. Designation of Authority for Executive Director Position

Mr. Henderson was authorized in the past, at different times and meeting dates, to have responsibilities in order to perform executive duties on the Board's behalf. The Board was asked to consider a resolution to designate the Executive Director's position, and cover any person chosen to serve as permanent or interim incumbent: as the appointing authority for the agency's classified staff positions; official custodian of the agency's records; State Ethics Board liaison; signatory authority along with the Board members on the operating bank account used for payroll checks and operating disbursements; administrator of the *Iberia Bank Plus* online banking interface.

Upon motion by Mrs. Honoré Thomas, seconded by Mrs. Lowe-Ardoin and unanimously adopted, the Board appointed Director of Administration Clinton Cognevich as Interim Executive Director.

D. One Hour of Governmental Ethics Requirement for Public Servants

It was reported that all Board Members confirmed documentation of their completion of the required one hour of education and training on the Louisiana Code of Governmental Ethics for 2012. The documentation has been placed in each Board Member's file.

E. Additional Training Requirement for Public Servants

The Board was reminded that beginning in 2013, each state agency is required to provide to each "public servant" of the agency (including Board Members and Staff) a minimum of one hour of education and training on sexual harassment during each year of public employment or term of office. Mr. Cognevich reported that an online course is available through the Department of Civil Service, and that Board staff will be submitting the appropriate forms to Civil Service to allow Board Members and staff access to the online training.

The Board determined that CPAs could receive CPE credit for the course.

II. APPROVAL OF MINUTES

The regular and executive session minutes for the November 2012 Board Meeting were previously sent to Board members for review. By motion of Mr. Bergeron, seconded by Mr. Bruno and unanimously adopted, the Board approved the November 2012 regular and executive session minutes as drafted.

III. DEATHS AND RESIGNATIONS

A. Deaths (6)

Name	Cert. No.	Year Issued	Cert. Status
Russell Andrew Hollier	4624	1968	A
Bruce H. Stagg	7493	1972	A
Benjamin John Ericksen	1526	1959	IA
Robert E. Holladay, III	927	1948	IA
James Alan Lewis	16262	1983	IA
William Karl Wheeler	B13089	1979	IA

A moment of silence was observed in memory of the above.

B. Resignations (33)

The Board was informed that the following Certified Public Accountants requested that their CPA Certificates be voluntarily retired. Accordingly, their Certificates were placed in retired status.

Name	Cert. No.	Year Issued	Cert. Status
James Edward Boyle	24916	2003	A
William O’Neal Bumpus, Jr.	24617	2002	A
Lynda-Lee Davis	19984	1990	A
Rudolph Du Saules	20227	1990	A
Barry B. Findley	B1749	1961	A
Linda George	B25784	2007	A
William Hugh Gillon, III	B5144	1969	A
William P. Graf	B25608	2006	A
Harold C. Graves	B18139	1986	A
Brett Elizabeth Hanselman	B25736	2007	A
Janet D. Hoffpauir	20710	1991	A
Carlos R. Jones	21384	1993	A
Jorg Kaltwasser	B18931	1987	A
Gerald Neil Keating	B25173	2004	A
R. Michael LaBounty	B25516	2006	A

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Name	Cert. No.	Year Issued	Cert. Status
Juliet Trapani Langham	18825	1987	A
Jue Lin	26375	2010	A
William F. Matthew	10058	1975	A
Amy Daste McCalip	23849	1998	A
Linda D. Miller	S26282	2009	A
David Edwin Moyle	B18145	1986	A
Bradley Wilson Poole	S25787	2007	A
Jessica Lagasse Swanson	25498	2006	A
William Carey Carter	B24761	2002	IA
Roy Q. Cole, Jr.	15819	1982	IA
Belinda Lobell Corder	9481	1974	IA
Alvin Michael Dufilho, Jr.	14137	1979	IA
Jesse Oliver Griffin, Jr.	7616	1972	IA
Jacques E. Gros, Jr.	20471	1991	IA
Arnold Himmelstein	B6981	1971	IA
Paul E. Holmes	19543	1989	IA
Kelley F. Lanier	10832	1976	IA
Peter Thorner	B12931	1978	IA

IV. CERTIFICATE AND INACTIVE STATUS EXPIRATIONS AND REINSTATEMENTS

A. Reinstatements of Certificates / Inactive Status that Expired March 1, 2012

The Board was informed that the following CPA and CPA Inactive Status Registrants, with expirations on March 1, 2012, reinstated their CPA Certificate or CPA Inactive Status registrations since the November 2012 Board Meeting. **(5 Total: 1 Active and 4 Inactive Status):**

Name	Certificate Number	A / IA
Christopher Louis Hufft	22828	A
Mary Elizabeth Herbert	22571	IA
Mary Ann LeBlanc	23676	IA
Marcel Gerard Lemoine	21175	IA
Tamra Purvis Perise	21427	IA

B. Reinstatement of Inactive Status from Prior Years (4)

The Board was informed that the following CPA Inactive Status Registrants reinstated their CPA Inactive Status registrations from prior years.

Name	Certificate Number
John S. Cook	21114
John Harvey Gleason	23247
Amy Trang Jung	23508
Bernard Timothy Long	15729

V. TREASURER'S REPORT

- A. Financial statements for the period ended December 31, 2012 were presented for the Board's review.
- B. A proposed amended budget for the current fiscal year ending June 30, 2013 and a projected budget for fiscal year ending June 30, 2014 were presented for the Board's review.

After review, the Board amended the out of state travel item on budget for fiscal year ending June 30, 2014 from \$14,780 to \$20,000. By motion of Mr. Harris, seconded by Mr. Bergeron and unanimously adopted, the Board approved the amended budget for fiscal years ended June 30, 2013 and June 30, 2014.

VI. CPA EXAMINATION

**A. CBT Results Compared - Previous Windows and National Rates
Performance – All candidates – By section**

Oct-Nov 2012 – 661 sections; 498 candidates (1.33 sections per candidate):

	AUD		BEC		FAR		REG	
	No.	%	No.	%	No.	%	No.	%
<u>Louisiana:</u>								
Passed sect's	91	50.28%	78	50.32%	66	43.42%	85	49.13%
Failed sect's	<u>90</u>		<u>77</u>		<u>86</u>		<u>88</u>	
	<u>181</u>		<u>155</u>		<u>152</u>		<u>173</u>	
<i>National pass rate</i>		44.15%		50.57%		45.53%		46.02%

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Jul-Aug 2012 – 604 sections; 468 candidates (1.29 sections per candidate):

	AUD		BEC		FAR		REG	
	No.	____%	No.	____%	No.	____%	No.	____%
<u>Louisiana:</u>								
Passed sect's	78	53.42%	85	58.22%	87	58.39%	82	50.31%
Failed sect's	<u>68</u>		<u>61</u>		<u>62</u>		<u>81</u>	
	<u>146</u>		<u>146</u>		<u>149</u>		<u>163</u>	
<i>National pass rate</i>		50.08%		57.63%		53.91%		51.26%

Apr-May 2012 – 501 sections; 392 candidates (1.28 sections per candidate):

	AUD		BEC		FAR		REG	
	No.	____%	No.	____%	No.	____%	No.	____%
<u>Louisiana:</u>								
Passed sect's	60	39.74%	60	50.00%	44	40.74%	53	43.44%
Failed sect's	<u>91</u>		<u>60</u>		<u>64</u>		<u>69</u>	
	<u>151</u>		<u>120</u>		<u>108</u>		<u>122</u>	
<i>National pass rate</i>		47.81%		53.17%		46.49%		49.62%

Jan-Feb 2012 – 528 sections; 416 candidates (1.27 sections per candidate):

	AUD		BEC		FAR		REG	
	No.	____%	No.	____%	No.	____%	No.	____%
<u>Louisiana:</u>								
Passed sect's	54	41.86%	64	45.71%	56	47.06%	58	41.43%
Failed sect's	<u>75</u>		<u>76</u>		<u>63</u>		<u>82</u>	
	<u>129</u>		<u>140</u>		<u>119</u>		<u>140</u>	
<i>National pass rate</i>		44.90%		48.637%		43.84%		45.00%

Oct-Nov 2011 – 665 sections; 497 candidates (1.34 sections per candidate):

	AUD		BEC		FAR		REG	
	No.	____%	No.	____%	No.	____%	No.	____%
<u>Louisiana:</u>								
Passed sect's	74	44.85%	80	47.90%	65	42.76%	85	46.96%
Failed sect's	<u>91</u>		<u>87</u>		<u>87</u>		<u>96</u>	
	<u>165</u>		<u>167</u>		<u>152</u>		<u>181</u>	
<i>National pass rate</i>		43.18%		45.447%		43.94%		44.39%

B. Candidates Passing Examination Sections – July / August 2012 (70)

The Board was informed that the following candidates passed the CPA examination. CPA Examination Services (CPAES) sent to these candidates a final grade letter (“passing” letter) with a CPA Certificate application enclosed, notifying them that they completed the examination and are eligible to apply for a Certificate if they have met the experience requirements.

Name	Name
Yvette M. Anzalone	Robert P. Apple
Amy M. Bailey	David C. Batten
Analisa M. Brady	Kate M. Brechtel
Danielle M. Burthardt	Connor D. Clark
Joshua E. Cryer	Jo Helen David
Nicholas B. Derbes	André N. Duhé
Nicholas Dunham	Justin T. Evans
Carmen M. Ezell	Michael D. Fontenelle
Laronica K. Ford	Jared R. Fowler
Tia M. Friel	Maura M. Gardner
Naicheng Gu	Michael A. Guillot
Amanda Haskins	Kathleen J. Hebert
Amanda H. Johnston	Matthew L. King
Christopher J. Klein	Shelly Laborie
Kathryn R. Labowe	Stephanie A. Ladner
Dustin K. Lagos	Scott J. Lazarone
Spencer J. Leggett	Michael J. Linam
Brandon W. Lorio	Jessica M. Lovejoy
Bridget Mallaney	Emily Marshall
Joel D. Martin	Deborah M. McAnelly
Corey Moore	Jessica L. Moran
Dennis w. Mtani	Matthew R. Nalls
Thomas G. Nuttli	Timothy P. O’Brien
Elizabeth Olinde	Devyn N. Pierce
Andrew O. Pitman	Karen D. Pye
Meghan R. Ragsdale	Guy A. Reddick, Jr.
Margaret V. Rhodes	Beatriz M. Rodriguez
Lauren N. Rollins	Melvin N. Schneider, III
Emily Schneller	Morgan M. Segura
Brittany M. Sehring	Brendon Shrader
Lindsey H. Sonnier	Kendra F. Stone
Jeffrey Sullivan	Monica Taylor
Jean P. Tujague, Sr.	David Vercher
Megan N. Woods	Roxenne Yi
Tao Zhang	Jennifer Zundel

C. Re-reporting of Scores for Two Louisiana Exam Candidates

The Board has and may continue to rely on the AICPA exam preparation and grading service under the Louisiana Accountancy Act. Mr. Henderson reported that the AICPA recently advised NASBA and state boards that it identified errors in the coding of two task-based simulations and an issue with the answer key of a multiple choice question that has impacted some exam scores. This scoring error occurred on test sections that may have included these items from the first testing window of 2011 through the third testing window of 2012. The AICPA has already evaluated the potential impact to candidates whose results would change from *Fail* to *Pass*. Overall, 29 jurisdictions were impacted and a total candidates of 99 were affected.

Any candidate who has retaken the same section of the examination that is re-reported is eligible for a refund of exam fees for those subsequent windows. Louisiana has only two (2) candidates affected. Both candidates had subsequently re-taken the affected exam section and have already become licensed CPAs in Louisiana. On behalf of the Board, Mr. Henderson authorized NASBA and the AICPA to re-report these scores and to update the candidates' exam histories. As a result NASBA will arrange to refund the candidates for exam fees incurred.

The Board ratified the re-reporting of scores for these two candidates.

D. CPA Examination Fees

The Board reviewed correspondence from the AICPA and NASBA regarding CPA examination fees.

VII. APPROVAL OF CERTIFICATES (Issued / Reissued)

A. Ratification of Original Active Certificates Issued by the Executive Director

The following individuals passed the CPA examination and submitted applications for CPA Certificates. The Executive Director evaluated the applications and the applicants' experience and issued CPA Certificates, subject to ratification by the Board.

Upon motion by Mrs. Lowe-Ardoin, seconded by Mr. Bergeron and unanimously adopted, the Board ratified the issuance of the following CPA Certificates (Items A. 1 & 2):

1. Current CPA Examination (Passed Exam After June 1999) (43)

Name	Certificate Number	Issue Date
Jamie Bodenheimer Anderson	27131	January 2, 2013
Christopher Paul Brehm	27132	January 2, 2013

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Name	Certificate Number	Issue Date
Hannah Marie Doles	27133	January 2, 2013
Daniel Minh Tri Packard	27134	January 2, 2013
Leslie Kelly Robin	27135	January 2, 2013
Keri Lynn Walker	27136	January 2, 2013
Yvette Begnaud Anzalone	27139	January 9, 2013
Jo Helen David	27140	January 9, 2013
Nicholas B. Derbes	27141	January 9, 2013
André Nicole Duhé	27142	January 9, 2013
Carmen Marie Ezell	27143	January 9, 2013
Michael David Fontenelle	27144	January 9, 2013
Jared Royce Fowler	27145	January 9, 2013
Amanda S. Hankins	27146	January 9, 2013
Kathleen Jean Hebert	27147	January 9, 2013
Stephanie Anne Ladner	27148	January 9, 2013
Joél Dunbar Martin	27149	January 9, 2013
Michael Joseph Linam	27150	January 9, 2013
Karen Denise Pye	27151	January 9, 2013
Kendra Stone	27152	January 9, 2013
David Ryan Vercher	27153	January 9, 2013
Laronica Keshay Ford	27156	January 10, 2013
Chad T. Hebert	27157	January 10, 2013
Shelly Elizabeth Laborie	27158	January 10, 2013
Kathryn Renee LaBowe	27159	January 10, 2013
Brandon Wood Lorio	27160	January 10, 2013
Jessica Marie Lovejoy	27161	January 10, 2013
Deborah Mitchell McAnelly	27162	January 10, 2013
Elizabeth Halphen Olinde	27163	January 10, 2013
Marcy Haynes Pepper	27164	January 10, 2013
Andrew Odell Pitman	27165	January 10, 2013
Khurram Shakir	27166	January 10, 2013
Robert Paul Apple	27167	January 11, 2013
Tia Marie Friehl	27168	January 11, 2013
Matthew Lloyd King	27169	January 11, 2013
Jeffrey Michael Lagarde	27170	January 11, 2013
Emily Elizabeth Marshall	27171	January 11, 2013
Jamie Badeaux Morgan	27172	January 11, 2013
Gretchen A. Najolia	27173	January 11, 2013
Guy Allen Reddick	27174	January 11, 2013
Melvin Nicholas Schneider III	27175	January 11, 2013
Brendon Dean Shrader	27176	January 11, 2013
Lindsey Harmon Sonnier	27177	January 11, 2013

**2. Reissuance of Certificates as Active (Licensed) (0)
(Previous CPA Examination - Passed Exam Before June 1999)**

There were no Reissuance of Certificates as Active applications since the November 2012 Board Meeting.

B. Reinstatements of Prior Active Certificates (Licenses) by Executive Director (20)

The following CPAs who were initially licensed, and later elected not to renew their licenses, submitted applications to reinstate to active status. The Executive Director evaluated the applications and the applicants’ experience and re-issued CPA Certificates to Practice (License Reinstatements), subject to ratification by the Board.

Upon motion by Mr. Bergeron, seconded by Mrs. Honoré Thomas and unanimously adopted, the Board ratified the re-issuance of the following CPA Certificates (License Reinstatements) (Item B):

Name	Number	Active Certificate Reinstatement Date
Peter Charles Borrello	16922	December 6, 2012
Christopher D. Courtney	25491	January 2, 2013
Mary Elizabeth Groze	17534	January 2, 2013
Drew Macarthur LeBlanc	21391	January 2, 2013
Amy Lewis	B23590	January 2, 2013
Elizabeth Pernetta Mano	17410	January 2, 2013
Susan D. Shurden	18971	January 2, 2013
David L. Van Geffen	14919	January 2, 2013
Charles M. Harvey	9449	January 10, 2013
Dale Lamar Hutchison	16811	January 10, 2013
Cynthia Ann Polt	13703	January 10, 2013
Debra Lynne Ricard	10398	January 10, 2013
Jimmie Roy Robison, Jr.	15699	January 10, 2013
Gary Joseph Silva, Jr.	24442	January 10, 2013
Angela D. Smith	24443	January 10, 2013
Brandie Schenck Borde	23871	January 14, 2013
Mary Ellen Mitchell	16233	January 14, 2013
Chad Evan Saltzman	25204	January 14, 2013
Lydia Boudreaux Sanchez	14765	January 14, 2013
Michelle Peters Workman	24089	January 14, 2013

C. Approval of Reciprocal Certificates Issued by the Executive Director (3)

The following individuals submitted applications for Louisiana Reciprocal Certificates. The Executive Director evaluated the applications and approved the Reciprocal Certificates, subject to ratification by the Board.

Upon motion by Mr. Bergeron, seconded by Mr. Bruno and unanimously adopted, the Board ratified the issuance of the following Reciprocal Certificates (Item C):

Name	Certificate Number	Issue Date	Original State
Brian Clayton Kistler, Jr.	S27137	January 2, 2013	GA
Sarah Cangelosi Hartzog	S27154	January 10, 2013	NY
Evelyn Daly Standish	B27155	January 10, 2013	CA

D. Approval by the Executive Director of Transfer of Grades for Original Louisiana Certificates (2)

The following individuals submitted applications for transfer of CPA examination grades to Louisiana for original Louisiana CPA Certificates. The Executive Director evaluated and approved the applications, as to the individuals having met the residency, examination, educational, and experience requirements, and issued the Certificates, subject to ratification by the Board.

Upon motion by Mr. Bergeron, seconded by Mrs. Lowe-Ardoin and unanimously adopted, the Board ratified the issuance of the following Certificates (Item D):

Name	Certificate Number	Issue Date
Elizabeth Irene Magee	27138	January 2, 2013
Jason A. Hijuelos	27178	January 11, 2013

**E. Application for Initial Certificate for Board Consideration
Stephanie Lee Perque**

The Board considered the experience documentation submitted by Mrs. Perque. Upon motion by Mr. Harris, seconded by Mrs. Hutchinson and unanimously adopted, the Board determined that Mrs. Perque had met the experience requirements and approved her application for a CPA Certificate.

STEPHANIE LEE PERQUE
CERTIFICATE NO. 27179

**F. Application for International Reciprocity (Australia)
Paul Adam Heick**

The Board considered the information presented by Mr. Heick concerning his credential as a Chartered Accountant in Australia and the experience documentation submitted by Mr. Heick. Upon motion by Mr. Bergeron, seconded by Mrs. Honoré Thomas and unanimously adopted, the Board determined that Mr. Heick had met the necessary requirements and approved his application for an international reciprocal CPA Certificate.

PAUL ADAM HEICK
CERTIFICATE NO. 27180

VIII. CPA FIRM PERMITS AND FIRM RELATED ISSUES

A. Reinstatements of CPA Firm Permits that Expired March 1, 2012 (1)

It was reported that the following Firms, with expirations on March 1, 2012, reinstated their CPA Firm Permits:

Firm Name	Firm Permit Number
Brenda R. Hurst, CPA	3750

B. CPA Firm Permit Applications

The following Firms submitted applications for CPA Firm Permits. The Executive Director reviewed the applications and determined that the Firms satisfied all requirements. The Executive Director issued the Firm Permits, subject to Board ratification.

Upon motion by Mrs. Lowe-Ardoin, seconded by Mrs. Honoré Thomas and unanimously adopted, the Board ratified the issuance of the following CPA Firm Permits (Items B 1, 2 and 3):

1. New Firm Permits (18)

Firm Name	City	Firm Permit Number	Issue Date
Kristina S. Chadwick, CPA, LLC	Shreveport, LA	5037	November 21, 2012
Elizabeth B. Gierhart, CPA	Fort Polk, LA	5038	November 21, 2012
Laura Tillotson, CPA	Lake Charles, LA	5039	November 21, 2012

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Firm Name	City	Firm Permit Number	Issue Date
Dale F. Oser Accounting Services, LLC	Mandeville, LA	5040	November 21, 2012
John S. Disotell, III APAC	Fordoche, LA	5041	November 21, 2012
JL Payne, CPA, APAC	Mandeville, LA	5042	November 21, 2012
Michel Latuso, CPA, LLC	Gonzales, LA	5043	December 18, 2012
Francis C. Weaver, Jr. CPA	New Orleans, LA	5044	December 18, 2012
Brent A. Silva, CPA, APAC	Mandeville, LA	5045	December 18, 2012
T. Wayne Owens & Associates, PC	Lawrenceville, GA	5046	December 18, 2012
Phillip R. Haley, JR. APAC	Shreveport, LA	5047	December 18, 2012
Bushoven & Company	Midland Park, NJ	5048	December 18, 2012
Lian Liu Accounting and Tax LLC	Shreveport, LA	5049	January 2, 2013
David A. Peddy, CPA, LLC	Natchitoches, LA	5050	January 15, 2013
William S. Sheffield, Jr. CPA	Mandeville, LA	5051	January 11, 2013
John E. Copeland, CPA	New Orleans, LA	5052	January 11, 2013
Clifford J. Giffin, Jr. CPA	Mandeville, LA	5053	January 11, 2013
Sean P. O'Neill, CPA, LLC	Abita Springs, LA	5054	January 11, 2013

2. Reissuance of Firm Permits (Due to Change in Legal Entity) (0)

There were no Reissuance of Firm Permits due to change in legal entity since the November 2012 Board Meeting.

3. Reinstatement of Firm Permits Expired In Prior Years (1)

Firm Name	City	Firm Permit Number	Issue Date
Ehrhardt Keefe Steiner & Hottman PC	Denver, CO	3575	November 21, 2012

C. Request for Authorization for Continuation of Single Owner Firm - Death of Owner

Mr. Cognevich reported that the heirs of Jerrold A. Black, CPA, who passed away on June 24, 2012, had submitted the documents required by La. Rev. Stat. §37:77.1, for authorization of the continuation of the firm for up to twelve months.

Upon motion by Mr. Bergeron, seconded by Mrs. Honoré Thomas and unanimously adopted, the Board granted authority for the Firm of Jerrold A. Black, CPA to continue to operate for a period of up to twelve months after his death.

D. Peer Review Items

1. Peer Review Program Update – Stacey Lockwood, LCPA

Stacey Lockwood, Director of the LCPA Peer Review Program, provided updates to the Board on the Peer Review process, and the process of interaction with board staff to achieve compliance.

After discussion, the Board directed its staff to develop procedures and options for the Board to consider for those Firms that receive two failed peer review reports.

2. Peer Review Oversight Committee (PROC) Reports

A report dated January 16, 2013 submitted by PROC Member Mr. Updegraff was provided for the Board’s review.

3. Report on Peer Review Items

The Board reviewed the following report.

<u>Item</u>	<u>Since November 2012 Board Meeting</u>	<u>Total</u>
Agreement to Restrict Practice	7	72
Agreement to Restrict Practice to SSARS 8	0	6
Peer Review Extensions	1	24
Provisional Permits	0	17
Year End Changes	0	20
First Fail Letters	1	50

IX. RECURRING MATTERS AND DEFERRED ITEMS

**A. Delgado Community College -
Acceptance of Courses for Educational Requirements for the CPA Exam**

At the November 2012 Board Meeting the Board deferred action on this matter until the April 2013 Board Meeting. Mr. Henderson reported on his discussions on this matter with Mr. Ron Gitz, LCPA Executive Director.

B. NASBA Items

1. Nominations for Vice-Chair of NASBA

It was reported to the Board that the Board’s office received letters from Janice L. Gray, CPA, of Oklahoma, currently serving as NASBA Southwest Regional Director, and from Kenneth R. Odom, CPA of Alabama, currently serving as NASBA At Large Director and Chair of the UAA Committee. The Board has

also been contacted by Walter Davenport of North Carolina and Ted Long of Ohio who inquired whether the Board may be in the position to support their efforts to be nominated.

The Board had previously considered that it would not send letters of support for NASBA candidates given that Mr. Harris and Mr. Tham both currently serve on the NASBA Nominating Committee and will review all candidates impartially.

2. Report on Other NASBA Items

Mr. Harris, Past Chairman of NASBA, reported on other NASBA topics or items of interest.

C. Society of Louisiana CPAs (LCPA)

Ronald Gitz, LCPA Executive Director, reported on the following items.

1. Legislative Items

Items from the upcoming legislative session and other potential legislative issues were discussed, including revision of the Accountancy Act regarding Board assessment of attorney fees and Act 664.

A copy of Act 664 was provided for the Board's review. The LCPA will seek to have the Board excluded from Act 664 and will speak to other professional regulatory Boards concerning the Act.

2. Other items of Interest

Mr. Gitz discussed other matters of interest to the Board and the profession.

Included was a discussion on whether the Board would consider changing the 150 hour educational requirement for the CPA exam to allow candidates to sit for the exam after completing 120 hours, but require that they complete the 150 hour requirement prior to obtaining a CPA Certificate. Mr. Gitz will obtain additional information and discuss with the Board at the April 2013 Board Meeting.

Also included was a discussion on whether the Board would consider changing the Accountancy Act to provide for "verification" of acceptable experience for licensing by a licensed CPA instead of "supervision" by a licensed CPA as the Act is currently worded. The Board agreed with the change.

**D. La. Rev. Stat. §37:3650 – Act No. 276
Licensure for Individuals with Military Training and Experience**

At the November 2012 Board Meeting, the Board directed that this item be forwarded to Board attorneys Adams and Reese, LLP. Mr. Henderson discussed the matter with the Board.

X. CPE ITEMS

A. AICPA Ethics Course for the 2013 - 2015 CPE Reporting Period

The AICPA Louisiana Ethics course for the 2013-2015 reporting period was recently submitted by the AICPA for review. The three courses have been combined and revised into one course. Mr. Henderson will review the course and report to the Board.

B. Reporting of CPE Electronically

At the November 2012 Board Meeting, the Board directed that this matter be included on the Board's future meeting agendas in order that progress can be tracked to ensure electronic reporting in the future.

C. Revision of Board Rules Regarding CPE

The Board discussed the following possible changes to Board rules regarding CPE, some that were previously deferred until 2013: modifying the rule on the use of fractions of CPE hours; clarification of the required number of hours for the Board-approved ethics course; accommodation for reporting of CPE by methods other than a paper form; several useful provisions taken from the latest revised "Statement on Standards for CPE Programs" issued jointly by NASBA and the AICPA [revised Jan. 2012]; proposed alternative to "pilot testing" for determining recommended CPE credit for a self study programs, that is, use of a "word count" method.

It was suggested that the Rules Committee (Mr. Bruno, Mrs. Honore Thomas, and Mrs. Hutchinson) plan a conference call in order to resume the Committee's work.

D. Ratification of Board Determinations on Requests for Waiver of CPE Due to Extenuating Circumstances

Upon motion by Mrs. Hutchinson, seconded by Mrs. Lowe-Ardoin and unanimously adopted, the Board ratified the following three requests for waiver of CPE:

1. Certificate No. 21442

Board Determination: Grant waiver of 40 hours of CPE. Licensee must report the 36 hours he completed. Grant extension to March 1, 2013 for him to complete the remaining 44 hours (including the required Board-approved ethics course).

2. Certificate No. 20762

Board Determination: Grant waiver of 57 hours of CPE. Licensee must report the 63 hours he completed.

3. Certificate No. 25062 (Military waiver)

Grant a waiver of 90 hours of CPE. Licensee must report the 30 hours he completed.

E. CPE Extensions under Board Extension Policy

Investigating Officer Mr. Cognevich reported that to date, the following extensions have been granted:

Extensions for extenuating circumstances with documentation:	7
Extensions for 8 hours or less without Consent Order or fine:	29
Extensions requiring Consent Order and payment of fine:	1

F. Consideration of CPE for License Reinstatement

Certificate Number 17236 submitted the appropriate forms for approval of CPE for License reinstatement. Mr. Henderson had reviewed the courses but questioned whether some of the courses would be acceptable.

After reviewing the information submitted, upon motion by Mrs. Honoré Thomas, seconded by Mrs. Lowe-Ardoin and unanimously adopted, the Board disapproved the Dale Carnegie courses and the Fred Pryor course “Dealing with Difficult People”, and suggested that 24 hours of Accounting and Auditing courses be submitted for approval.

XI. NEW MATTERS

A. CAVU (Iron Data, LLC) e-License Software

1. Upgrade to “.net” version

Mr. Henderson provided updates to the Board on the conversion of the Board’s CAVU e-license System to the more recent version of the CAVU system, the “. net” version. This will involve some costs to the Board and further training of Board staff.

2. Off-site Hosting of the CAVU “e-license” Software

Mr. Henderson provided information to the Board on the cost and feasibility of off-site hosting the Board’s CAVU “e-license” software. After discussion, the Board approved the off-site hosting of the system.

Mr. Henderson indicated he will be available to assist with these projects.

XII. INFORMATION ITEMS AND ANNOUNCEMENTS

A. Mailing of 2013 Final Notice Renewal Letters

The Board was informed that Final Notice Renewal Letters were mailed on January 15, 2013 to Licensed CPAs, Inactive Status registrants, and Firm Permit holders, who had not yet renewed:

1707 Active Certificate holders (licensees)
750 Inactive Status registrants (unlicensed)
424 Firm Permits
2,881 Total

Compared to the Final Notice mailings in January of 2012, this is an increase of 797 Active Certificate holders, a decrease of 15 Inactive status registrants, and an increase of 119 Firm Permit renewals.

B. Mailing of Expiration Notices

The Active Certificates, Inactive Status registrations, and Firm Permits that are not renewed on or before February 28, 2013 will be officially expired. Expiration notices are scheduled to be mailed on March 1, 2013.

XIII. REPORTS ON CONFERENCES / MEETINGS

There were no reports of Conferences / Meetings since the November 2012 Board Meeting.

XIV. FUTURE MEETING / CONFERENCE DATES

A. NASBA 31st Annual Conference for Executive Directors and State Board Staff

March 3 – March 6, 2013 - Tucson, Arizona

Mr. Cognevich will attend.

B. NASBA 18th Annual Conference for State Board Legal Counsel

March 3 – March 6, 2013 - Tucson, Arizona

Mrs. Benefield will attend.

C. NASBA Western Regional Meeting - 2013 (Louisiana, in SW Region, participates)

June 5 - June 7, 2013
New Orleans, Louisiana

D. NASBA Eastern Regional Meeting - 2013 (not inclusive of SW region)

June 26 - June 28, 2013
Chicago, Illinois

E. NASBA 106th Annual Meeting

October 27 - October 30, 2013
Maui, Hawaii

XV. UPCOMING BOARD OFFICE HOLIDAYS

February 12, 2013 Mardi Gras
March 29, 2013 Good Friday

XVI. NEXT BOARD MEETING

Wednesday – Friday
April 24 – 26, 2013

The above dates were the dates initially determined by the Board, but the Board Meeting dates were subsequently changed to the following dates due to hotel availability:

Tuesday – Thursday
April 23 – 25, 2013

XVII. EXECUTIVE SESSION MATTERS

In order to conduct an administrative hearing, report on the status of compliance with Board Decisions and Consent Orders and status of investigations; and, to address other executive session matters, an executive session was convened and called to order by Chairman Mr. Tham on Tuesday, January 22, 2013, upon motion(s) made, as follows:

Upon motion by Mr. Bruno, seconded by Mrs. Honoré Thomas, the Board went into executive session on January 22, 2013 at 9:17 a.m. Upon motion by Mr. Bruno, seconded by Mrs. Lowe-Ardoin, the executive session adjourned at 10:02 a.m.

Upon motion by Mrs. Hutchinson, seconded by Mrs. Lowe-Ardoin, the Board went into executive session on January 22, 2013 at 10:35 a.m. Upon motion by Mr. Bruno, seconded by Mrs. Lowe-Ardoin, the executive session adjourned at 12:07 p.m.

**A. Formal Administrative Hearing
File Nos. 2011-19 and 2012-21**

The Board considered testimonial and documentary evidence presented at the Administrative Hearing held January 22, 2013. After deliberation, upon motion by Mr. Tham, seconded by Mr. Harris, the Board rendered a Decision in this matter. Board

Member Mrs. Lowe-Ardoin, Investigating Officer on this matter, took no part in the Hearing of this matter.

**B. Consideration of Whether to Appeal Decision on Attorney Fees
File No. 2009-19**

Upon motion by Mr. Bruno, seconded by Mr. Bergeron and unanimously adopted, the Board determined it would not file an appeal of the District Court's determination on Board attorney fees, but would seek to have the issue reviewed by an appeal court if the Respondent files an appeal of the Board's Decision.

**C. Consideration of Consent Order
File No. 2012-6**

Upon motion by Mrs. Honoré Thomas, seconded by Mrs. Lowe-Ardoin, the Board approved the Consent Order by a vote of 6 – 0, with one modification: that the Board's action in this case will be published in the LCPA newsletter Lagniappe with the Respondent's name included. Mr. Bergeron, Investigating Officer on this case, did not vote on this matter.

**D. Consideration of Consent Order
File No. 2012-15**

Upon motion by Mrs. Hutchinson, seconded by Mr. Bruno and unanimously adopted, the Board approved the Consent Order by a vote of 6 – 0, with one modification: that the fine be increased to \$2000. Mr. Harris, Investigating Officer on this case, did not vote on this matter.

E. File Recommended to be Closed with No Cause for Action

1. File No. 2010-2

Upon motion by Mrs. Honoré Thomas, seconded by Mr. Harris and unanimously adopted, the Board found no cause for action and officially closed the above file.

F. Files Recommended to be Closed with No Cause for Further Action

1. File No. 2010-32
2. File No. 2012-1

Upon motion by Mrs. Lowe-Ardoin, seconded by Mrs. Honoré Thomas and unanimously adopted, the Board found no cause for further action and officially closed the above files.

G. Acceptance of Reports

Upon motion by Mrs. Honoré Thomas, seconded by Mr. Bruno and unanimously adopted, the Board accepted the reports made by each respective Investigating Officer on the status of their investigative files and other reports on status of matters provided by Board staff.

XVIV. ADJOURNMENT

Monday, January 21, 2013:

There being no further business to discuss, upon motion by Mr. Bergeron, seconded by Mrs. Lowe-Ardoin and unanimously adopted, the meeting adjourned at 4:30 p.m. on Monday, January 21, 2013.

Tuesday, January 22, 2013:

There being no further business to discuss, upon motion by Mrs. Hutchinson, seconded by Mr. Bergeron, and unanimously adopted, the meeting adjourned at 12:45 p.m. on Tuesday, January 22, 2013.